



Deliverable Title	D3.1 Report on the FP7 trainings
Deliverable Lead	BelISA
Related Work package	WP3 Training for INP BSU's competence building and facilitating its participation in FP7
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Dissemination level	PU
Due submission date	31/10/2012
Actual submission	18/03/2013
Project Number	266529
Instrument	Coordination and Support Action (CSA)
Start date of Project	01/11/2010
Duration	36 months

Abstract	<p>The current report presents the outcomes of the Tasks 3.1 and 3.2. Within these tasks, a program of trainings has been developed and a cycle of trainings have been conducted with a general aim to improve the INP BSU staff knowledge on the FP7 and other INCO Community and national programs, as well as its skills in proposal development. In addition to excellent research, this will promote the international cooperation of the focus team.</p> <p>The tasks were implemented by BelISA and Polytechnic in cooperation with the INP BSU. For some specific topics, 3 external national and international experts were invited.</p> <p>The trainings were conducted in May 2011, October 2011 and September 2012. While at the first two trainings the organizers tried to ensure as much as possible the participation of the INP BSU staff, the third one was more open for participants from the other research centers. In total, 71 participants attended the BY-NanoERA trainings and highly appreciated their practical and interactive character.</p>
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Project funded by the European Commission under the International Cooperation activity of the Capacities Programme of the 7th EU Framework Programme for RTD.

Versioning and Contribution History

Version	Date	Modification reason	Modified by
v.01	12 March 2013	Initial draft report	Olga Meerovskaya, BelISA
v.02	15 March 2013	Editorial comments	Polina Kuzhir, INP BSU
v.03	18 March 2013	Revision of comments and last check	Olga Meerovskaya, BelISA

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EXECUTIVE SUMMARY

The objective of the deliverable is to present the activities undertaken by the BY-NanoERA consortium members BelISA and Polytechnic in close cooperation with the INP BSU on developing and implementing a cycle of trainings with a general aim to increase the knowledge of the INP BSU staff on the FP7 and other INCO Community and national programs, and also to improve its skills in presenting competencies and project ideas, partner search and proposal development. In addition to excellent research, these skills should help the focus team to expand its international cooperation and integrate in the European Research Area.

According to the Annex 1 and basing on the assessment of the INP BSU training needs, 3 training modules have been developed by BelISA. While developing the program of trainings, the interests and needs of the young scientists, PhD students and medium-experienced researchers of the focus team have been given a priority in order to increase the number of the INP BSU staff with sufficient skills in FP7 matters and improve their capabilities in proposal developing and drafting.

The trainings were conducted in May 2011, October 2011 and September 2012 in Minsk. In total, 71 participants attended the trainings. Over 35% of them represented the INP BSU and BSU, while almost 65% were invited from outside. They represented the research centers of the National Academy of Sciences of Belarus and universities. The number of trainees from companies was symbolic. 44% of participants were women.

The trainings have been implemented by BelISA. For some specific tasks, external experts, both national and international were invited. Technical organization has been provided by Polytechnic.

Presentations and photos of the trainings are available at

- http://fp7-nip.org.by/ru/nip/news/BYNANOERA_1.html;
- http://fp7-nip.org.by/ru/6rp/news/BYNANOERA_2.html and
- http://fp7-nip.org.by/ru/6rp/news/Info_tr_28_09.html accordingly.

56% on the total number of participants filled in the feedback forms. Analysis of the feedback shows that expectations of 97% attendees have been met.

1 INTRODUCTION TO THE AIMS OF THE TRAINING PROGRAM

According to the Description of Work, the goal of the BY-NanoERA project is *to promote the further development of the research capabilities of the INP BSU team in the area of nanoelectromagnetics via providing support for its collaboration with the EU partners and integrating it in the ERA.*

The BY-NanoERA focus team (basically, it's the staff of the Laboratory of Electrodynamics of non-Homogeneous Media, INP BSU) consists of about 20 researchers, including two doctors of science, five leading researchers, two chief researchers, technicians and a significant number of PhD students. The basic structure is balanced between the different age groups and has a potential to be sustainable. The number of PhD students and young researchers is sufficient to make significant progress on national and international projects, mainly but not exclusively funded by the EU throughout the FP7 and ISTC. With the termination of the ISTC activities due to the decision of Russia and, later on, Belarus to withdraw, the FP7 remains the only instrument funding large international multi-lateral R&D projects which the INP BSU, as well as other Belarusian research centers, can take part in as legal entities. Currently, the INP BSU team has an experience of participation in the "International Cooperation" dimension of the "Capacities" Programme and "International Research Staff Exchange Scheme" of the "People" Programme none of which is the core activity of the Framework Programmes. Therefore, *better understanding of the FP7 and deeper knowledge of its variable instruments is important for the team in order to ensure sustainable financial support for its research activities.*

The INP BSU scientific output is evident through high quality publications which give it a status of internationally recognized experts in the area carbon nanotube based research, especially for THz applications of carbon based nanostructures. The international recognition makes it easier to promote this area of the research on the national level. Currently, such national R&D programs as "Convergence", "Electronics and Photonics", "Functional and Construction Materials, Nanomaterials", "Nuclear Energy, Nuclear and Radiation Technologies", as well as several grants by the Republican Foundation for Fundamental Research and Ministry of Education of Belarus, including those for young researchers provide the financial support for the INP BSU research activities on the topics mentioned above. *The support on the national level makes it possible to expand the number of international cooperation instruments used by the focus team and asks for regular feeding it up with information about the wider range of INCO schemes, both on national and international level.*

The strong leadership and the international collaboration are key drivers to keep a good spirit in the group. The international collaboration is the main benefit for the PhD students and young researchers as it gives them a chance to spend some time abroad, acquire new knowledge and know-how thus developing their research carrier and human experience. What is important that the staff, in general, is competent in English, a key attribute for building an international reputation in the English speaking community, as well as for collaborations with EU partners. Despite of that, the nucleus of the team capable to actively take part in a consortium and proposal developing and drafting an application according to the EU requirements is limited to 2-3 persons. Therefore, *improving the skills of the rest part of the team and especially of young and mid-aged researchers in presenting their competencies, partner search and developing their own partner networks, international communication, proposal development, and communicating the research results to scientific community and wider is of significant importance.* Obviously, growing up a proposal developer is a long process however the BY-NanoERA training program is going to contribute to this process.

Last but not least, for participation in the trainings researchers from other R&D institutions, universities and companies are going to be invited. Presenting the BY-NanoERA project at the trainings to them is *an additional opportunity to communicate the benefits of participation in the FP7 to Belarus research community, disseminate projects results and promote local networking.*

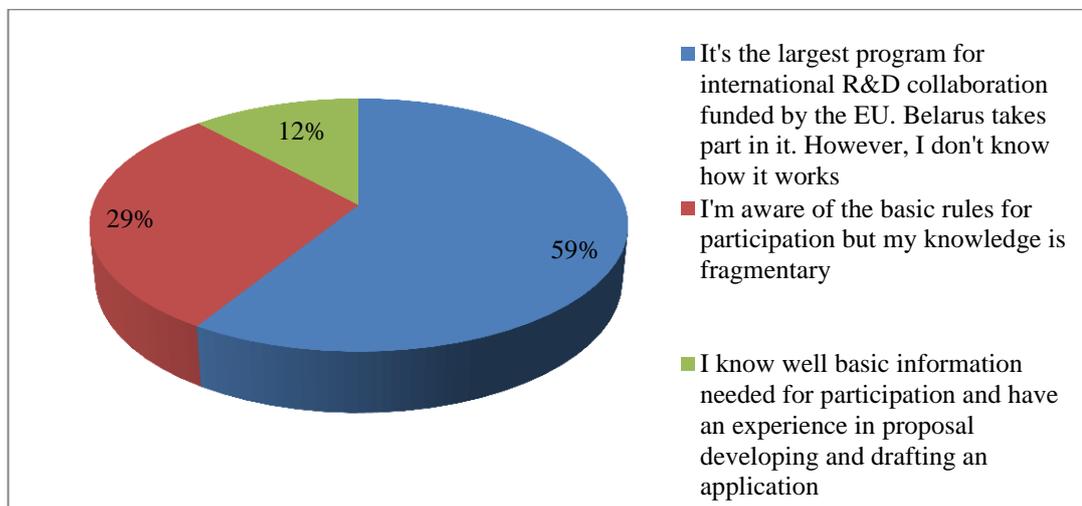
2 WORKING APPROACH AND IMPLEMENTATION OF TRAININGS

2.1 Developing a program of trainings

A questionnaire has been developed and disseminated by BelISA among the INP BSU staff in order to better define the training needs (Annex 3.1).

18 persons have filled in the questionnaire. Of them, 17 noted they had heard about the FP7. Most of them were aware the FP7 was the large program for supporting the international collaboration funded by the European Union and Belarusian organizations were eligible and actually took part in it. Only 2 respondents said they knew the “must know” information and personally took part in proposal drafting and submission. The rest were just aware of basic rules and were sincere to tell their knowledge of the FP7 was fragmentary (Fig 1).

Figure 1 – Answers of the respondents to the question “What do you know about the Programme?”



When asking about the concrete aspects of the Programme, it's evident that at least half of the staff considers they understand well the philosophy and know general rules. 30% know the FP7 structure and specific programmes, while such aspects as financial and legal issues, IPR, evaluation procedures and project implementation seem to be familiar just to the most experienced group of 2-3 persons who took part in developing the BY-NanoERA and other FP7 proposals (Fig 2).

It is the same group of top-researchers that declares it knows how to find a good coordinator, develop and submit a proposal, negotiate a contract, manage a project and report on FP7 project. Little bit more respondents are aware of partner search tools, rules for international communication and consortium development (Fig 3). *It's clear that financial, legal, IPR, evaluation and other rules of the FP7, as well as precise explaining the project life cycle and a role of a “regular” partner in it will be the core content of the trainings.*

Figure 2 – Answers of the respondents to the question “Do you have any ideas on the following aspects?”

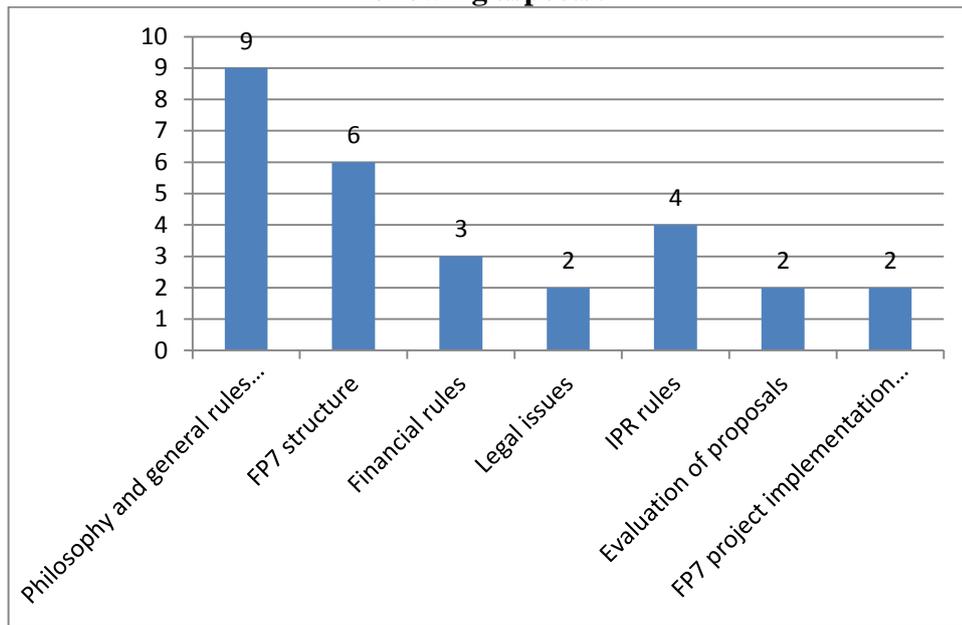
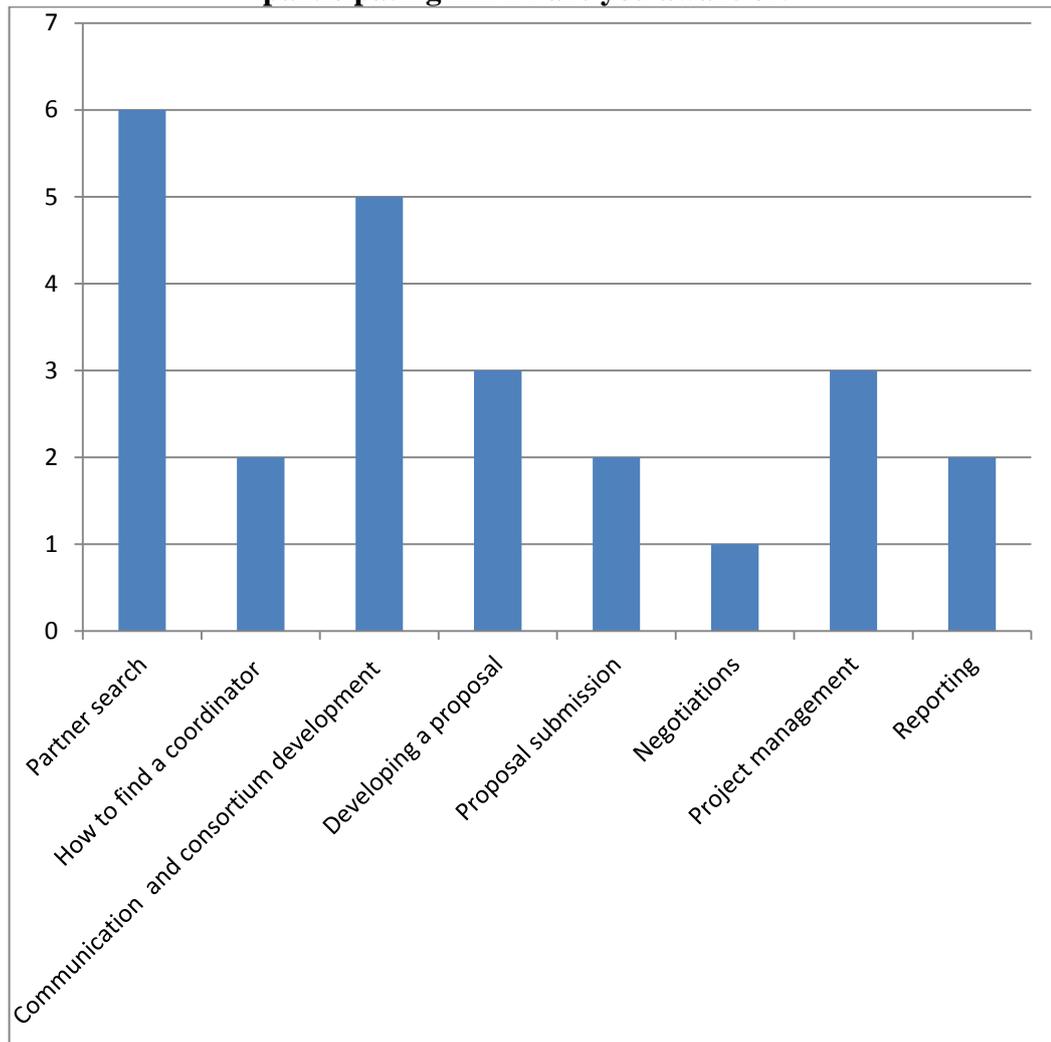


Figure 3 – Answers of the respondents to the question “Which practical aspects of participating in FP7 are you aware of?”



The FP7 is definitely the most known program among those funded by the European Commission, both within the INP BSU team and Belarusian research community as a whole. Some respondents also named ISTC and ERASMUS MUNDUS, fewer people - COST while the CIP was not mentioned at all, probably because of its close-to-market focus (the INP BSU is more engaged in fundamental and applied research so far), and also due to non-providing funds to third countries.

The spectrum of bi-lateral and national instruments used by the INP BSU team is wider. The list is composed of BMBF grants to support mobility of German and Belarusian researchers within the bi-lateral research projects in priority areas, World Federation of Scientists grants for young researchers, grants for young EECA researchers for short-time work in Russian research organizations provided by the Russian Foundation for Basic Research, grants to support bi-lateral research projects with Ukraine, Moldova, Lithuania, Latvia and several other countries provided by the State Committee on Science and Technology and Belarusian Republican Foundation for Fundamental Research.

Though the INP BSU team as a whole is very active in INCO, its younger part is not aware of the whole spectrum of programs and grant schemes it may exploit. That's why *one of the tasks of the training is to present in detail the already known instruments and open up the new appropriate programs and grant schemes which are not used by the INP BSU so far*. It's worth to note that *all respondents are eager to improve their knowledge in FP7 and other INCO programs*.

In terms of additional skills important for INCO in research and innovation which one is interested to improve, the respondents mentioned developing of a good ppt presentation, developing of a profile and CV, skills of oral presentation, partner search and negotiation. Few people mentioned IPR, commerce and marketing skills typical for innovation activities. Several researchers noted they would like to improve their English and learn other widely used or promising languages, e.g. Spanish and Chinese, however the absolute majority stated the readiness to attend trainings in English.

Taking into consideration the results of the questionnaire and a gap in FP7 knowledge between the leading staff and young and less experienced researchers which has become evident, it was decided

- 1) to adapt the program of trainings to the needs of young and less experienced members of the INP BSU team;
- 2) the INP BSU staff will form the nucleus of the trainees' group and gradually improve understanding of the FP7 and INCO skills from training to training. To ensure the continuity, at the beginning of the next training a short overview of the previous one will be provided;
- 3) to open the trainings to researchers for the other R&D centres, universities and companies, including SMEs;
- 4) to organize trainings in the most practical way – exercises, working in groups and pairs, informal communication, etc., as well as to include presentations by external speakers on the real cases of participating in FP7 projects and evaluating proposals;
- 5) to include a short presentation of the BY-NanoERA project in each training in order to update participants about the project implementation and deliverables.

A training program is combined of 3 trainings.

The first training titled “How to get in? General introduction to FP7 and basic soft skills needed to express your interest” included introduction to the FP7 – rules for participation and structure of the Programme; understanding of a call and work programme (based on the content of the draft NMP Work Programme 2012; developing a strategy of getting in a consortium; partner search tools, etc. The other part was devoted to developing of a partner profile, .ppt presentation on a partner expertise and oral presentation of a partner’s competences (in the form of elevator speech). The training was planned as 2-day event. After presenting the tips, the trainees were asked to work at home and be ready to present on the second day a profile, or .ppt, or oral speech about their competences (competencies of their virtual team) or project idea. The results were evaluated by the trainees and discussed. The second day was finalised with an overview of the opportunities for INCO beyond FP7.

The idea of the second training named “You are in a consortium: obligations and requirements for a partner in FP7 project” was to present step by step the way of a partner from getting in a consortium to a project start. The first part was devoted to presenting the information required from a partner at the proposal development and submission stages – developing a project idea, registering a proposal, drafting a proposal (parts A and B), calculation of a budget, submission and its follow-up. The second part was mostly about the evaluation of a proposal and legal issues (grant agreement, consortium agreement and IPR). Also, the national procedures for registering of a FP7 project and VAT exemption were explained in details. The agenda included 3 exercises on financial issues (calculating EC funding using the lump sum, calculating the personnel costs, calculating the payments).

The third training was devoted to a proposal development. It was based on the requirements of the International Research Staff Exchange Scheme (IRSES) of the FP7 “People” Programme, 2013 call for proposals. IRSES is an example of a simplified application in terms of a proposal content and size. Therefore, it gives an opportunity for partners from the third countries to play an active or even a key role in proposal development and drafting. At the same time, IRSES application contains all elements typical for the “Cooperation” Programme proposals. Thus, the knowledge and skills received at the training could be further used for applying in the different dimensions of the FP7.

Agenda of the trainings is annexed (Annex 3.2)

2.2 Implementation of trainings

The training 1 “How to get in? General introduction to FP7 and basic soft skills needed to express your interest” was held on 19-20 May 2011. It was conducted by Olga Meerovskaya, BelISA with participation of Dr Tatyana Lyadnova, BelISA (partner search tools). Presentations are available at http://fp7-nip.org.by/ru/nip/news/BYNANOERA_1.html.

The training 2 “You are in a consortium: obligations and requirements for a partner in FP7 project” was carried out on 18 October 2011. It was co-conducted by Olga Meerovskaya and Raphael Koumeri, Research and Innovation PLANET S.A., Greece. The last has experience of developing successful FP7 applications and project coordination. For evaluation issues Dr Anna Pobol, Economics Faculty, Belarusian State University was invited to present her personal experience of FP7 evaluator. Presentations and photos are available at http://fp7-nip.org.by/ru/6rp/news/BYNANOERA_2.html.

The training 3 “Developing a FP7 proposal” took place on 28 September 2012 back to back with the Workshop “Opportunities for research career development and international mobility”, 27 September 2012, http://fp7-nip.org.by/ru/6rp/news/it_sem27_09_2012.html. It was held by Olga Meerovskaya. The experience of proposal development and participation in the real IRSES project Siset was presented by Dr Valentyn Nazarov, Institute of Physical and Chemical Problems, Belarusian State University. Presentations and photos are available at http://fp7-nip.org.by/ru/6rp/news/Info_tr_28_09.html.

Dissemination of information about the trainings and invitation of trainees, invitation and organization of a visit of the external trainer and external speakers, as well as printing materials, catering and other logistics have been done by Polytechnic.

In total, 71 participants attended the trainings. Over 35% of them represented the INP BSU and BSU, while almost 65% were invited from outside. In order to ensure participation of the INP BSU staff the timing of the trainings was agreed with the BY-NanoERA Coordinator however it was not an easy task due to intensive international mobility of the INP BSU researchers.

The non-INP BSU trainees represented the research centers of the National Academy of Sciences of Belarus and universities other than the BSU. The number of trainees from companies was symbolic. 44% of participants were women.

List of participants is enclosed (Annex 3.3).

2.3 Assessment of trainings

According to the standard practice of FP trainings, a simple Feedback Form has been developed by BellISA asking for a participant’s assessments on:

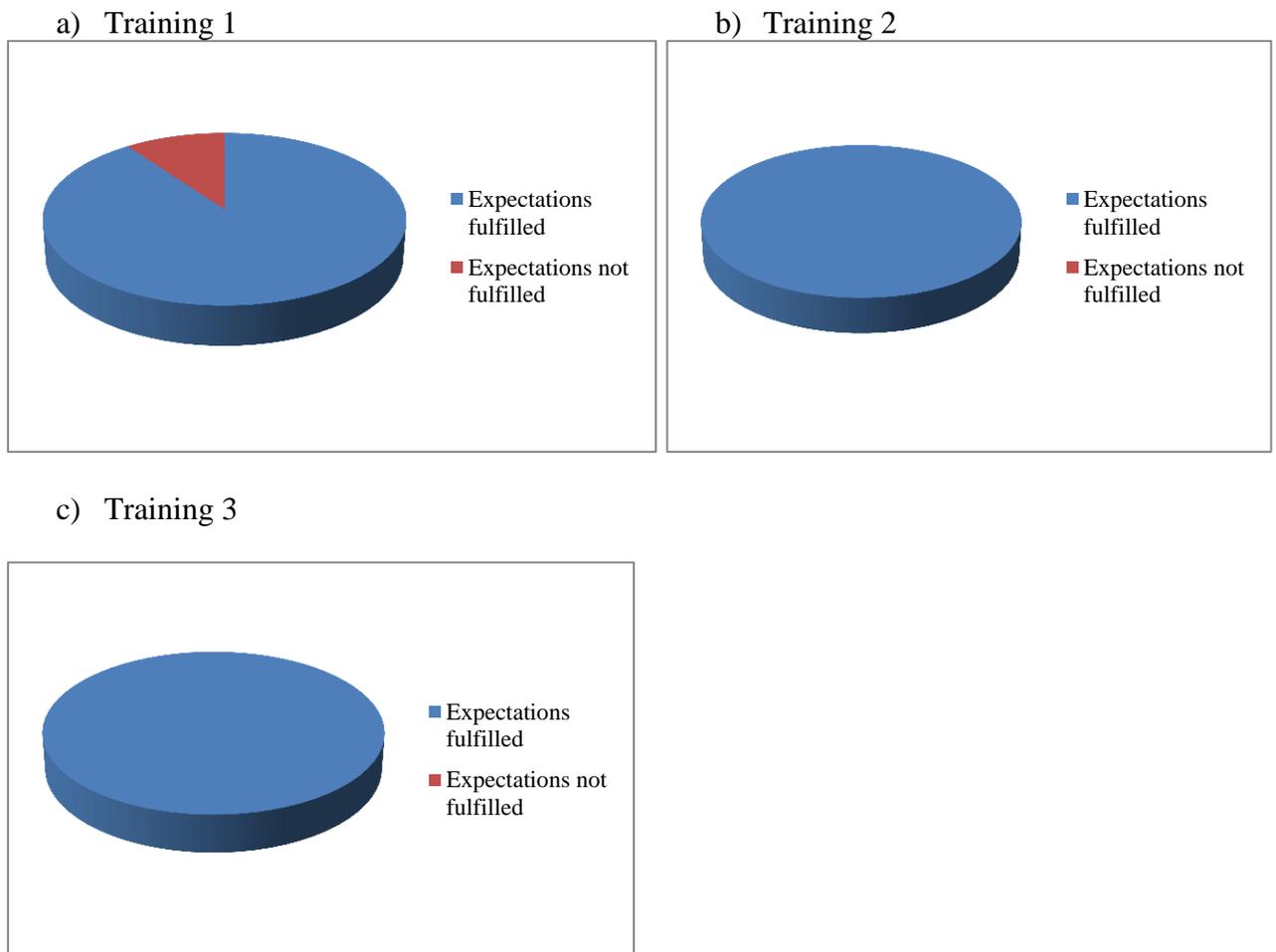
1. whether his/her expectations have been met (“yes” or “no” options),
2. organization of a training in terms of
 - a) overall organization (venue, local information, catering, etc)
 - b) information materials provided at event
3. content of the training, including
 - a) relevance of the content
 - b) quality of presentations
4. most useful and less useful topics
5. topics he/she is interested in for the future trainings.

For the 2nd and 3rd questions, participants were asked to put the mark from 1 (lowest) to 5 (highest).

In total, 40 feedback forms were received (10 from the first training, 16 – from the second and 14 - from the third one) that gives 56% on the total number of participants. Below, the analysis of the feedback is presented.

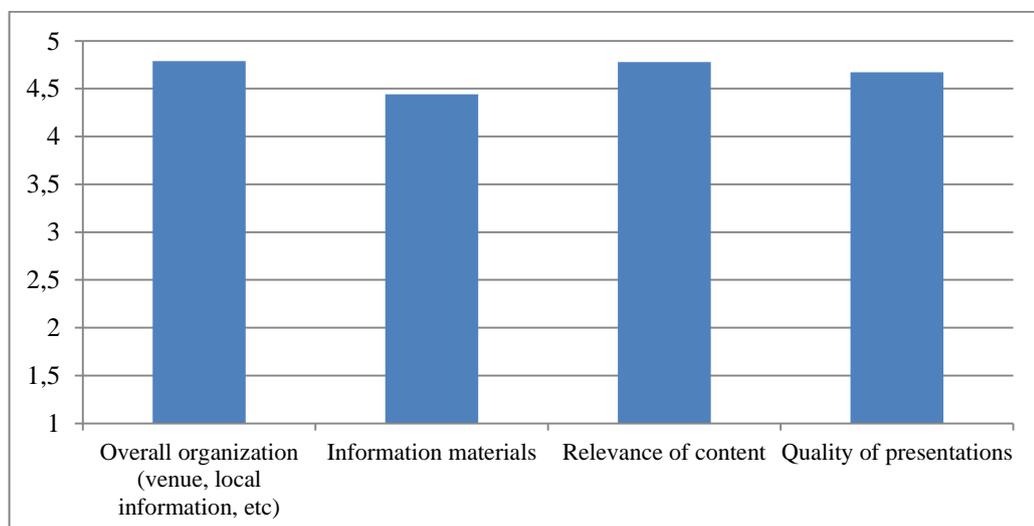
In general, expectations of 39 of 40 trainees who left their feedback have been fulfilled (Fig 4 a-c).

Figure 4, a-c – Answers of the trainers to the question whether their expectations met



The average assessment (for 3 events) of the content and overall organization of the trainings was quite high, varying between 4,79 for logistics (venue, local information, catering, etc), 4,78 for relevance of the content, 4,67 for quality of presentations and 4,44 for information materials (Fig 5).

Figure 5 – Assessment of the trainings in terms of content and overall organization (average for 3 trainings)



Answers of the trainers to the question about most useful and less useful topics presented at the training are summarized in the table below:

	Most useful topic	Less useful topics
Training 1	<ul style="list-style-type: none"> - FP7 rules for participation - Content of the draft Work Programme for Nanosciences Call 2012 - Tips for presenting a project idea or team competences, especially how to develop a good .ppt and oral presentation - Partner search - Practical exercise on presenting a project idea/competence - Practice in “elevator” speech - Evaluation criteria - International cooperation beyond FP7 	<ul style="list-style-type: none"> - Instruments to support international cooperation in research funded from local sources - Overview of the BY-NanoERA project
Training 2	<ul style="list-style-type: none"> - Financial rules - Developing a project idea - Structure of a proposal - Project life cycle - Exercises on the budget - Application development and submission process - Registering a FP7 project in Belarus - Project evaluation - General information on the FP7 (<i>comment of newcomer</i>) 	<ul style="list-style-type: none"> - Evaluation: how it works. However, the experience of Belarusian evaluator was really very interesting - Partner search
Training 3	<ul style="list-style-type: none"> - Experience of the real partner in the FP project - Rules for participation: upon the results of the training I got a complete idea on how everything works that helped me to avoid several days of reading formal texts - Developing a proposal step by step 	

The trainings have been developed according the needs of young and less experienced members of the INP BSU team who’ve made the nucleus of the trainees’ group and gradually improved understanding of the FP7 from training to training. As for the rest participants, it was impossible to ensure the continuity in delivering information to them: each time, there were new “external” trainees. The most frequent comments on topics for the future trainings are connected to working out a real proposal and in particular a proposal for individual research project, discussing a real proposal and evaluating it.

Obviously, participation of the INP BSU young and less experienced researchers in the trainings provided within the Work Package 3 has improved their knowledge of the FP7, Horizon 2020

and other Community funded and national INCO programs and contributed to their competences and skills in various aspects of international collaboration. Also, the trainings have given an opportunity to present BY-NanoERA and other FP7 projects with participation of Belarusian teams thus communicating the benefits of participation in the FP7 to Belarus research community, disseminating projects results and promoting the local networking.

3 ANNEXES

3.1 Questionnaire for defining the training needs



BY-NANOERA FP7 Trainings Questionnaire for defining the training needs

The aim of the BY-NanoERA project funded by the European Commission within the EU 7 Framework Programme for Research, Technology and Development (FP7) in 2010-2013 is to promote the further development of the research capabilities of a team working in the Laboratory of Electrodynamics and non-Homogeneous Media, Institute of Nuclear Problems, Belarusian State University (INP BSU) in the area of nanoelectromagnetics via providing support for its collaboration with the EU partners and integration in the European research area.

One of the project tasks is to increase the knowledge of the INP BSU staff on the FP7 and other Community and national programs supporting international cooperation (INCO), and also to improve its skills in presenting their competencies and project ideas, partner search and proposal development. In particular, it's planned to organize a cycle of 3 trainings to be held in spring 2011 – autumn 2012. The INP BSU will make a core of trainees, however all the events will be open for participants from the other research institutions, universities and companies.

This questionnaire is intended to examine the training needs of the INP BSU staff and in particular the needs of PhD students and junior researchers and develop the trainings' agenda accordingly. Please, fill in the questionnaire and send it to Olga Meerovskaya, Belarusian Institute of System Analysis and Information Support of Scientific and Technical Sphere, meerovskaya@fp7-nip.org.by by 1 March 2011.

Have you ever heard about FP7?

- YES
- NO

What do you know about the Programme? (Choose from the list)

- It's the largest program for international R&D collaboration funded by the EU. Belarus takes part in it. However, I don't know how it works
- I'm aware of the basic rules for participation but my knowledge is fragmentary
- I know well basic information needed for participation and have an experience in proposal developing and drafting an application

Do you have any ideas on the following aspects? (Choose from the list)

- Philosophy and general rules for participation in FP7
- FP7 structure
- Financial rules
- Legal issues
- IPR rules
- Evaluation of proposals
- FP7 project implementation and reporting

Which practical aspects of participating in FP7 are you aware of? (Choose from the list)

- Partner search
- How to find a coordinator
- Communication with partners and consortium development
- Developing a proposal
- Proposal submission
- Negotiations
- Project management
- Reporting

Which other EC-funded programs do you know? (Pls, name them)_____

Which other national, foreign and international programs supporting INCO of Belarusian organizations and individual researchers do you know? (Pls, name them)

Are you interested to improve your knowledge in FP7 and other INCO programs?

- YES
- NO

Which other additional skills important for INCO in research and innovation would you like to improve? (Pls, name them)

Are you ready to attend FP7 trainings in English?

- YES
- NO

Please, add any other comments or wishes you may have for the future trainings.

3.2 Agenda of trainings



BY-NANOERA FP7 Trainings
Training Course 1
HOW TO GET IN? - General introduction to FP7
and basic soft skills needed to express your interest

Date: 19-20 May 2011

Location: 19, Smolyachkova str., BELPROMSTROYBANK, room 1

Agenda

Day 1 19 May 2011 Lectures

14:00	Welcome and presentation of trainer and trainees	All
14:15	Presentation of BY-NANOERA project	Sergey Maksimenko or Polina Kuzhir
14:40	General introduction to FP7: structure and rules for participation; Belarus in FP7	Olga Meerovskaya
15:30	Coffee-break ("Polytechnik" Cafe)	
15:45	How to find your niche? Content of 2012 calls in Nanomaterials and nanotechnologies (based on draft Work Programme of the 5 th Call)	Olga Meerovskaya
16:15	Developing a strategy of getting in FP7: partners and partner search	Olga Meerovskaya, Tatyana Lyadnova
16:45	What should you know to present your competences or a project idea: tips for developing a partner's profile, .ppt presentation and elevator speech	Olga Meerovskaya
17:35	Dividing in groups, getting homework and wrap up of the Day1	Olga Meerovskaya

Homework: to develop a partner's profile, .ppt presentation or elevator speech (ideally fitting the preliminary topics of the NMP WP-2012).

Day 2 *20 May Interactive Day*

14:00	Welcome and discussing the Day 2 Evaluation process and evaluation criteria in FP7	Olga Meerovskaya
14:45	Working in groups: finalizing a partner's profile, .ppt presentation or elevator speech	All
15:30	Coffee break	
15:45	Presenting & evaluating a partner's profile, giving .ppt presentation or elevator speech	Trainees
16:30	International cooperation opportunities beyond FP7	Olga Meerovskaya
18.00	Wrap up of the Day 2	Olga Meerovskaya



BY-NANOERA FP7 Trainings
Training Course 2
YOU ARE IN A CONSORTIUM:
obligations and requirements for a partner in FP7 project

Date: 18 October 2011

*Location: Scientific and Technological Park BNTU "Polytechnic",
Minsk, Nezavisimosti, Ave., 67*

Language: English (translation is not foreseen). All materials will be provided in English

*Trainers: Olga Meerovskaya, Belarusian Institute of System Analysis and Information
support of S&T sphere*

Raphael Koumeri, Research & Innovation PLANET S.A., Greece

Agenda

8:40	Registration	
9:00	Welcome, BY-NanoERA overview and round-table presentation	Sergey Maksimenko, All
9:15	Brief overview of the Training 1	Olga Meerovskaya
9:30	FP7 project: from getting in a consortium to a project start – an overview of the cycle and timeframe. Roles of a coordinator and partners.	Raphael Koumeri
	Part 1	
	What involvement and which information is needed from a partner at the proposal development and submission stages:	
	➤ Developing of a project idea (earlier involvement, active communication, task or WP leadership, etc)	Raphael Koumeri
	➤ Registering a proposal in EPSS (EPSS, how it works, PIC)	Raphael Koumeri
	➤ Drafting a proposal (part A, composition of a part B, partner profile)	Raphael Koumeri
	➤ Calculation of a budget (rationale, distributing costs between categories, how to estimate personnel costs, lump sums, practical exercise)	Olga Meerovskaya

- Pre-submission proposal check Raphael Koumeri
- Submission and what happens after Raphael Koumeri
- Wrap-up of the part 1 Trainers

Lunch

12.15

-

Part 2

Evaluation: how it works, experience of a Belarusian evaluator Anna Pobol

13.00

What involvement and which information is needed **from a partner** *at the stage of developing a legal framework for a project implementation* Olga Meerovskaya

- Grant agreement
- Consortium agreement
- IPR

Registration of a FP project in Belarus as precondition of its implementation: rules and tips Olga Meerovskaya

Wrap-up of the part 2 Trainers

Closure

16.00

Coffee and lunch breaks – appr. at 10.30 and 14.30



BY-NANOERA FP7 Trainings
Training Course 3: Developing a FP7 proposal
 Based on the requirements of the International Research Staff Exchange
 Scheme Call for proposals 2013

Date: 28 September 2012

*Location: Belarusian National Technical University, Main Building, Room 202
 Minsk, Nezavisimosti, Ave., 65*

Language: Russian. All materials will be provided in English

*Trainer: Olga Meerovskaya, Belarusian Institute of System Analysis and Information support
 of S&T sphere*

Agenda

9.30	Registration	
10:00	–	
16.00	Welcome, introduction to BYNANOERA project and round-table presentation	Olga Meerovskaya, ALL
	People Programme and IRSES goals, rules for participation, roles of a coordinator and partner	Olga Meerovskaya
	Legal framework, IPR	Olga Meerovskaya
	Information sources	Olga Meerovskaya
	To be or not to be? What is necessary for a start?	Olga Meerovskaya
	Belarusians in IRSES:	
	<ul style="list-style-type: none"> • results of the previous calls 	Olga Meerovskaya
	<ul style="list-style-type: none"> • which are the potential benefits for a researcher and R&D organization 	Dr Valentyn Nazarov, SISSET partner, Institute of Physical-Chemical Problems, BSU
	Application cycle: from idea to project start	Olga Meerovskaya
	Composition of an application, title, acronym, abstract	Olga Meerovskaya

Electronic proposal submission system, Participant Identification Code	Olga Meerovskaya
Part A: administrative forms	Olga Meerovskaya
Part B: content according to evaluation criteria	Olga Meerovskaya
Peculiarities of drafting and designing the Part B	Olga Meerovskaya
Budget	Olga Meerovskaya
<i>Exercise: understanding the Evaluation Summary Report</i>	ALL
Overview of positive and negative sides of IRSES proposals	ALL
Pre-submission check: who can help?	Olga Meerovskaya
Wrap-up and closure	ALL

The Training will be held with 2 breaks:

ar. 11.30 – for coffee/tea

ar. 13.00 - for lunch

3.3 List of participants



BY-NANOERA FP7 Trainings
Training Course 1
HOW TO GET IN? - General introduction to FP7
and basic soft skills needed to express your interest

Date: 19-20 May 2011

Venue: 19, Smolyachkova str., BELPROMSTROYBANK, room 1

List of participants

	Name	Position	19/05/ 2011	20/05/ 2011
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BY-NANOERA FP7 Trainings
Training Course 2
YOU ARE IN A CONSORTIUM:
obligations and requirements of a partner in FP7 project

Date: 18 October 2011

*Venue: Scientific and Technological Park BNTU "Polytechnik",
Minsk, Nezavisimosti, Ave., 67*

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BY-NANOERA FP7 Trainings

Training Course 3: Developing a FP7 proposal

Based on the requirements of the International Research Staff Exchange Scheme Call for proposals 2013

Date: 28 September 2012

*Venue: Belarusian National Technical University, Main Building, Room 202
Minsk, Nezavisimosti, Ave., 65*

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